WEST BANK COMMUNITY FUND GRANTS

Guidelines and Application Preview – 2025

Thank you for your interest in applying for a grant from the West Bank Community Fund of the Minneapolis Foundation. This document is intended to help prospective applicants prepare to apply for funding. It offers a preview of what you will see in our online portal when this grant round opens on February 19, 2025.

GUIDELINES

The West Bank Community Fund was established to:
- Recognize the diverse cultures of residents and improve social connections across cultures and generations.
- Encourage residents to engage in community and policy issues that are important to them.

Funding priority will be given to:
- Partnerships and collaborations that bridge barriers among West Bank residents, especially efforts to close gaps in access to public services and support.
- Projects that are designed to empower African youth, their families, and immigrant elders.
- Partnerships and collaborations that build on community assets and expand opportunities for West Bank residents to fully participate in the arts, culture, the local business community, and society at large.

We will **not** fund:
- Capital requests
- Individuals
- Organizational deficits

Applicants may request up to $5,000. We have approximately $30,000 available to grant and anticipate awarding up to 10 grants, depending on the number of requests received and approved. Funded activities are expected to be short-term in nature and completed within 12 months.

ELIGIBILITY

Funding will be awarded to 501(c)(3)s, 501(c)(4)s, government entities (including schools), religious institutions, or others with a fiscal agent.

Applicants must also be:
- Located in the 55454 ZIP code or able to demonstrate that you provide services benefiting residents of the West Bank.
- Up to date with the reporting requirements of any previous grants you have received from the Minneapolis Foundation.

Priority for funding will be given to organizations that are physically located in the 55454 ZIP code. Organizations located elsewhere will be considered if they demonstrate that this is their primary service

area and that they meet the other funding criteria.

APPLICATION PROCESS AND DEADLINE

All applications must be submitted online. We will begin accepting applications on February 19, 2025. The deadline to submit your application is **1 P.M. ON MARCH 12, 2025**.

REQUIRED DOCUMENTS:
- Application
- Project budget
- Organization budget

We encourage you to log in to our application portal well before the deadline to ensure that you have access to it and that your organization's contact information is current.

FUNDING DECISIONS AND GRANT TERMS

Funding decisions will be made in late March or early April of 2025. The grant period for this opportunity will be from April 1, 2025 to March 31, 2026.

FURTHER ASSISTANCE

For more information about this funding opportunity, please contact Program Officer Josh Johnson at JJohnson2@mplsfoundation.org. If you have technical questions or need assistance using the online application portal, please contact our Grant Administration team at grantsupport@mplsfoundation.org or 612-672-8665.

GETTING STARTED

Below is a preview of the application form for a grant from the West Bank Community Fund. **This is only a preview document. All applications must be submitted online.**

If you have applied for a grant from the Minneapolis Foundation in the past, please note that we are using a new online portal for this funding opportunity. You will need to create an account before submitting your proposal. This is a two-step process: 1) Create an account; 2) Verify your account by email.

This application has four sections. You will also be required to upload a project budget and organization budget and, if applicable, a letter from your fiscal agent.

When you have finished your application and uploaded any required documents (see table below), you will be able to sign and submit your application.

You will receive a confirmation email after you have confirmed the information, signed your application, and submitted it.

Section 1: <u>**Organization information**</u>

Section 2: <u>**Contact information**</u>

Section 3: <u>**Population served and geographic location of the work**</u>

Section 4: <u>**Proposed work**</u>

Section 5: <u>**Proposed work (continued)**</u>

Section 6: <u>**Implementation and evaluation**</u>

NAME	CURRENT STATUS	MANDATORY	DUE DATE	DESCRIPTION	DATE COMPLETED	TYPE	ACTIONS	UPLOAD
Project Budget		**YES**	**DATE**				<u>Details</u>	<u>Upload</u>
Organization Budget		**YES**	**DATE**				<u>Details</u>	<u>Upload</u>
Fiscal Agent Letter		***IF APPLICABLE***	***DATE***				<u>Details</u>	<u>Upload</u>

West Bank Community Fund Application - 2025

Title of application: *The title of the application should reflect your specific request.*	*Enter the name of the application request.*

Section 1: Organization Information

Legal name of organization	*Open text*
Employer Identification Number	*Numeric*

Organization address	*Open text*
Organization website	*Open text*
Organization phone number	*Numeric*

Head of organization first name	*Open text*
Head of organization last name	*Open text*
Head of organization pronouns	*Open text*
Head of organization title	*Open text*
Head of organization email	*Open text*
Head of organization phone	*Open text*
Head of organization cell phone	*Open text*

Annual operating budget	*Numeric*

Type of organization	• *501(c)(3)* • *501(c)(4)* • *Government entity or religious institution (such as a public or religious school)* • *Other (including using a fiscal agent)*
For applicants who responded "Other (including using a fiscal agent)" **If you have a fiscal agent, please complete the questions below. If you do not have a fiscal agent, please skip these questions.** Are you using a fiscal agent?	*Yes* *No* ➡ *Skip to Contact information*
Fiscal agent – organization name	*Open text*
Fiscal agent – address (street, city, state, and ZIP code)	*Open text*
Fiscal agent – EIN	*Open text*

Section 2: Contact Information

This set of questions asks about who the contact person is for this application.

Name of contact person for the application	*Open text*
Contact person title	*Open text*
Contact person email	*Open text*
Contact person phone	*Open text*
Contact person cell phone	*Open text*

Section 3: Organization Mission and Population Served

This set of questions asks about your organization's mission and the demographics of the population you serve. Who will be served by the grant?

Please provide a brief description of your mission and the programs you provide.	*Open text (3,000 characters)*

Which race or ethnic populations will be primarily served by this grant? Please share only self-reported information.	☐ *African* ☐ *American Indian/Native American/Alaskan Native* ☐ *Asian* ☐ *Black/African American* ☐ *Hispanic/Latine* ☐ *Native Hawaiian or Pacific Islander*

	□ *White, Caucasian/European American*
	□ *Arab American/Middle Eastern*
	□ *More than one race/ethnicity (open ended)*
	□ *Identify in another way (open ended)*
	□ *Information not available*

What age groups will be served by this grant? Please only share self-reported information and select all that apply.	□ *Younger than 18*
	□ *18-24 years*
	□ *25-34 years*
	□ *34-44 years*
	□ *45-54 years*
	□ *55-64 years*
	□ *65 years and older*
	□ *Information not available*

How many people will be served by this grant?	*Numeric*

What other characteristics would you like to share about the population that is primarily served?	*Open text*

Section 4: Proposed Work

Amount requested (Please note the maximum grant amount is $5,000)	Numeric
Is this request a collaborative effort?	*Yes* ➔ *Update information* *No*
If yes, please list the names and roles of any partner or collaborating organizations.	*Open text (1,500 character limit)*

The West Bank Community Fund was established to:
- o Recognize the diverse cultures of residents and improve social connections across cultures and generations.
- o Encourage residents to engage in community-based and policy issues that are important to them.

How does the proposed work incorporate one or more of the above elements?	*Open text (1,500 character limit)*

Which of the following grant guidelines aligns most with the proposed work?	o *Bridge barriers between West Bank residents, particularly those that close gaps in access to public services and support*
	o *Empower African youth, their families, and immigrant elders*
	o *Build on community assets and expand opportunities for West Bank residents to fully*

	participate in the arts, culture, businesses, and overall society
Please briefly describe your organization or project goals as they relate to the grant guidelines.	*Open text (3,000 character limit)*
Please briefly describe your implementation plan or milestones and timeline.	*Open text (3,000 character limit)*
What is the length of time, in months, that you anticipate spending this funding?	*Open text (3,000 character limit)*
Briefly describe what success looks like for this project. List up to three outcomes you seek to achieve.	*Open text (3,000 character limit)*
Were you approved for funding during previous West Bank Community Fund grant rounds?	*Yes* ➔ *Update information* *No*
If yes, please briefly summarize the work accomplished with funding from the last grant round.	*Open text (3,000 characters)*
Grantees will not be required to submit a final report as part of the agreement. However, we are interested in learning about the work that happens in community. If you receive a grant, may we contact you to follow up on the outcome of your work?	*Yes* *No*

By signing this form, the applicant confirms that the organization's senior most leadership has approved submission of this application and certifies that all of the information is true and accurate.

Clear

SAVE & CONTINUE EDITING   **MARK AS COMPLETE**